

**VILLAGE OF PALMYRA**  
**as of Jan. 1, 2018**  
(Pursuant to Res. #2017-17)  
(Effective Jan. 1, 2018)

<u>SECTION</u>	<u>LICENSE, PERMIT, ACTIVITY OR SERVICE</u>	<u>FEE</u>
	Clerk's Office: Photocopy – per page up to 50 pages	\$0.50
	50 + pages	\$0.25
	Color: per page	\$1.00
	Public Safety Office Fees:	
	Photocopy – per page up to 50 pages	\$ 1.00
	50 + pages	.50
	Color: per page	\$ 3.00
	Disk, cassette, or CD copies: each	\$ 25.00
	Deposit for review of applications for certified survey maps, subdivision plats, rezoning, conditional use, site development and other land development.	Village's discretion
	False alarm Response, per calendar year	
	-first and second false alarm	0.00
	-third false alarm	50.00
	-each additional false alarm over three	75.00
	Bicycle License	5.00
	ATV snow removal Permit-per year	8.00
	Sidewalk Encroachment, 60 day permit	25.00
	Sidewalk Snow Removal, per lineal ft.	
	-sidewalks 4 ft. or less in width	1.00
	-sidewalks over 4 ft. in width	2.00
	-minimum charge	50.00
	Salting/Sanding only – First Offense	50.00
	(Subsequent offenses revert to Full Snow Removal Rates)	
	Driveway permit	30.00
	Road Right of Way Permit	50.00
	Archery Permit	10.00
	Dog/Cat License-Neutered or spayed - s.174.05(2)	5.00
	-Unaltered Dog/Cat	10.00
	Dog/Cat License – Late Fee - s.174.05(5)	5.00
	Failure to Obtain Rabies Vaccination	50.00
	Animal Impoundment	25.00
	-first offense	25.00
	-second offense	50.00
	-third offense	75.00
	Per Day Fee for Boarding of stray Animals	25.00
	Kennel License – s.174.05(3) up to 6 dogs	30.00
	Non-intoxicating - s.66.0433(1)(a)	15.00
	Cigarette Sales License – s.134.65(2)(b)	50.00
	Direct Seller Registration	50.00
	Agricultural Vendor Permit Fee (background ck.fee)	7.00
	Amusement Device License – each device	20.00
	Amusement Parlor License	100.00
	Public Dance License	25.00
	Mobile Home Park License – s.66.0435(3) – up to 50 units	200.00
	-each additional unit	25.00
	Home Business Permit	25.00
	Therapeutic Massage Establishment License	N/C
	Therapeutic Masseur/Masseuse Permit	N/C
	-background check	10.00

Adult-oriented Establishment License	5,000.00
-late license renewal penalty	1,000.00
Class "A" Fermented Malt Beverage License – 125.25	50.00
Class "B" Fermented Malt Beverage License – 125.26	50.00
Temporary Class "B" (Picnic) License – s.125.25	10.00
Wholesaler's Fermented Malt Beverage License	25.00
Retail Class "A" Liquor License – s.125.51(2)	250.00
Retail Class "B" Liquor License – s. 125.25(3)	250.00
Retail Class "C" (Wine) License – s. 125.25(3m)	100.00
Operator's License – s. 125.17	10.00
Provisional Operator's License – s. 125.17(5)	10.00
Beer Garden License	100.00
Temporary Operator's License – s.125.17(4)	7.00
All Background checks	7.00
Publication of all licenses	18.00
Charge to benefiting owners for professional fees	Reference 17.16(6)
	zoning code and 3.12 of the
	Village Code of Ordinances
Zoning Amendment – Application Fee	200.00
Conditional Use Permit – Application Fee	200.00
Site Plan Permit-Application Fee	100.00
Plan of Operations/Occupancy Fee	25.00
Zoning Appeal (variance)– Application Fee	300.00
Certif. Survey Map:	125.00
	plus \$20 per lot fee
Preliminary Plat	150.00
	Plus \$20 per lot fee
Final Plat	200.00
	Plus \$20 per lot fee
Subdivision Park and Open Space Fee, per lot	200.00
Zoning & Development Code, with Zoning Map	35.00
Zoning Map (color)	15.00
Land Use Plan and Map	15.00
Land Division in Village Extraterritorial Plat Review Jurisdiction	
Fee: see CSM & Plat Fees above	
Sign Permit: See Building Permit Section	
Annexation Petition Review (Initial File Fee)	200.00
2 acres or less	200.00
2.01 – 10 acres	300.00
10.01 – 50 acres	400.00
50.01 – 100 acres	500.00
100 – 200 acres	700.00
200 – 500 acres	1,000.00
Add 10% to filing fee for Administration Costs (to Petitioner)	
Comprehensive Plan Amendment	200.00

## **MISCELLANEOUS**

Meal Reimbursement: No alcoholic beverages included 30.00 per day  
overnight-non taxable, daily – taxable

Uniform Allowance for the Police Dept.: Each officer will receive a \$25 credit towards his/her uniform allowance for every 100 hours of actual hours worked in the prior year.

Uniform Policy for Fire/EMS: 2 sweatshirts, 2 pants, & 2 T-shirts paid by Village. For every 50 hrs. of training, staff earns either 2 sweatshirts or 2 T-shirts. Any more clothing requests are paid by the employee.

FT Public Works employees shall receive \$375 per year to purchase uniforms as recommended by the DPW Superintendent and Village Board.

Mileage Reimbursement	Reg. by IRS rates
Health Ins. Contrib. Per paycheck	5% of employee's total premium
HSA Reimb (Village will reimb.67% of out of pocket costs):	
	Employee Only: \$1005
	Employee + Spouse: \$2010
	Employee + Children: \$3015
	Employee + Family: \$3015
Life Ins. Contrib. Per paycheck:	5% of premium
Faxes-send or receive	First Page 1.00
	Each additional page .50
Notary Fee	.50
Public Works Manual Labor & Equipment Rate	75.00/hr.
per person, includes machine	
Administrative Costs (Open Records Requests) per hour	35.00
Special Assessment Record Check – per parcel	25.00
Voter Registration List	25.00
Non-sufficient Fund Check	25.00
Loan rates	variable

### **PARK RENTAL**

	<b><u>FEE</u></b>	<b><u>REFUND</u></b>
Key Deposit	75.00	25.00
Beach Rental	60.00	25.00
Aurelian Springs Park	60.00	25.00
Village Resident – per day, with keys	200.00	100.00
Non-Resident – per day with keys	275.00	25.00
Non Profit	150.00	100.00

#### Special Events:

Rates will be determined by the Recreation Committee based on your “plan of use” which will be submitted to them prior to rental approval. Rental amount not to exceed \$250.

### **BASEBALL/SOFTBALL**

Sign-up Fee	
(4K – 2 gr)	30.00
(Grades 3 - 6)	60.00
(Grades 7 & 8)	65.00
American Legion (Grades 9-12)	65.00
Girls (Grades 9-12) –Softball	65.00

### **OPEN SWIMMING**

Resident Individual Season Pass	15.00
Resident Family Season Pass	35.00
Max. # of family member per pass is 5, over	5.00
Daily Pass	1.50
Swim Lessons	40.00

### **YOUTH BASKETBALL LEAGUE**

Grades 3rd – 8 <sup>th</sup> Boys & Girls	40.00
If they have a jersey already:	30.00

### **YOUTH SPRING/FALL SOCCER**

Pee Wee: ages 4 & 5 (t-shirts will be supplied)	25.00
Grade 3 –8 Boys & Girls	45.00 + \$30 jersey fee if needed
Grades 1 & 2 Boys & Girls (t-shirts will be supplied)	40.00

Jersey Fee 30.00

**YOUTH FLAG FOOTBALL**

Grades 1 – 6 Boys & Girls 40.00

**ADULT VOLLEYBALL**

Cost Per Team 75.00  
Cost per Individual 15.00

**ADULT HORSESHOES**

Per Team Cost 60.00  
Individual 35.00

**ADULT YOGA CLASS**

Individual 50.00  
Sign up with someone 45.00

**ADULT ZUMBA CLASS** 35.00

**WATER AND SEWER UTILITY CHARGES**

Water Lateral Installation, from main through curb stop and box; (Actual cost invoiced and due before occupancy permit is issued) 1,000.00 Deposit

Sewer Lateral Installation, from main sewer line to property line; 1,000.00

Water Rates – Quarterly Service Charge (PSC 2013) (Effective 1st qtr. 2014)

5/8" meter \$18.54  
3/4" meter 18.54  
1" meter 26.27  
1-1/4" meter 35.54  
1-1/2" meter 43.26  
2" meter 58.71  
3" meter 86.52  
4" meter 129.78  
6" meter 197.76  
8" meter 284.28  
10" meter 380.07  
12" meter 512.94

Water Rates – Volume Charge Quarterly (PSC 2013) (Effective 1st Qtr. 2014)

First 30,000 gal. \$ 3.11 per thousand  
Next 70,000 gal. 2.68 per thousand  
Next 200,000 gal. 2.11 per thousand  
Over 300,000 gal. 1.85 per thousand

Sewer User Rates (Effective First Qtr. 2016)

Metered Service Charge – per quarter REU 20.57  
Metered Sewer User Rate – per 1,000 gal. 7.25  
Non-metered Service Charge – per quarter 20.57  
Non-metered Sewer User Rate – per quarter 108.75

REU based on meter size: 5/8"=1.0 REU, 1"=5.0 REU, 2"=8.0 REU, 3"=16.0 REU

Storm Water User Rates (Effective First Qtr. 2014)

Quarterly Customer Charge	\$ 4.98
Residential- per single family runoff unit (SFU) per quarter	\$24.33
Non-Residential-per single family runoff unit (SFU) per quarter	\$24.33

Turn-On Charge (Effective 4<sup>th</sup> Qtr. 2002)

During Normal Business Hours	25.00
After Normal Business Hours	30.00

Late Penalty – 3% but not less than .50 on unpaid balance for current billing period's usage.

Deduct Meter (Single Family Residential & Small Commercial Customers) (Effective 4<sup>th</sup> Qtr. 2002) Fees are Per quarter

5/8" Meter	7.50
3/4" Meter	7.50
1" Meter	13.00
1 1/4" Meter	16.00
1 1/2" Meter	21.00
2" Meter	30.00

Initial Deduct Meter Installation Charge	25.00 (Effective 4 <sup>th</sup> Qtr. 2002)
Deduct Meter Horn	45.00

Reinstall of Meter, including valving at curb stop

During Normal Business Hours	30.00
After Normal Business Hours	45.00

Surcharge Customer Rates

BOD in excess of 250 mg/L– per lb.	1.14
TSS in excess of 250 mg/L – per lb.	.36
Phosphorus in excess of 7 mg/L - per pound	4.65
TKN in excess of 40mg/L - per pound	4.48

Reserve Capacity Charge (Effective Jan. 1, 2009)(3% increase for 2015, 2014 had no increase)

Tier 1 (existing developed properties not currently connected to sewer system)	3,806.80
Tier 2 (existing platted vacant lots requesting sewer service; and new lots created on existing properties)	4,214.13
Tier 3 (new, extraterritorial sewer customers; and parcels annexed after Jan 1, 1993)	4,633.83 (Blue Spring Lake)

Storm water Credit Application Fee	Residential	150.00
	Non-residential	500.00

**BUILDING PERMITS**

Residential 1 & 2 Family

Base Fee for all permits	30.00
New Structures, Plan Review, per sq. ft. and Inspections, per sq. ft.	.14
Erosion Control	75.00
Commercial Bldgs., All Remodeling, additions, accessory structures, and fence	
All signs:(awning, canopy, window, new sign faces, portable, bulletin, and commercial) – Per \$1,000 valuation:	6.00
- Minimum Fee	30.00
Occupancy Permit per dwelling unit	50.00
Erosion Control	75.00

Agricultural Building (Unheated)

Base Fee	30.00
New Building - Plan Review, per sq. ft. and Inspections, per sq. ft.	.04

Remodeling - Per \$1,000 valuation	6.00
- Minimum Fee	30.00
Erosion Control	75.00
Miscellaneous	
Ditch & Occupancy Bonds:	
New Residential Home	1,000.00
Additions exceeding \$20,000 construction cost:	
	500.00
Non-residential Building exceeding \$50,000 of construction cost:	2,000.00
Early start, Footings/Foundation: Residential	100.00
Commercial/Industrial	150.00
Re-inspection	30.00
Failure to call for Inspection- each	60.00
Special Inspection- each	75.00
Work Started Before Permit Issued-Fees Double	
Fence	40.00
Sign-Commercial, incl. Portable and Bulletin Signs	
- \$0.50 per sq. ft. or minimum fee	25.00
(plus electrical permit fee if req'd)	
Awning, Canopy or Window Sign, or new sign face	10.00
State Seal for New Home Building	35.00

### **ELECTRICAL PERMITS**

### **FEE**

New Building/Commercial – Base Fee	30.00
Plus, per sq. ft. (all areas)	.04
Replacement, Modifications & Misc.	
Light, Switch & Convenience Outlet-each	.50
Power Receptacle over 150 v. –	6.00
Lighting Fixture – Incandescent, standard base – each	.50
Service or switch alteration:	
Single phase:	40.00
Three phase:	60.00
Each additional 100 amp or fraction thereof	12.00
Range, oven, clothes dryer, dishwasher, disposal water heater, each	6.00
Refrigerating Unit up to 5 HP, plus 1.00 pr HP over 5	5.00
Residential Gas Burner, Oil Burner, Electrical Furnace	10.00
Air Conditioner \$1.00 per H.P.	5.00 minimum
Feeder and Subfeeder – per 100 amp or fraction thereof	20.00
Motor – per HP or fraction thereof –	3.00
Dispenser – gasoline, fuel oil, permanent vending Machine and well pump	6.00
Generator, Transformer, Reactor, Rectifier, Capacitor, Welder, Converter, Electric Furnace –	20.00
Electric Unit Heating Device, incl. Remote thermostat	2.00
Light Poles	25.00
Swimming Pool (electrical wiring and grounding)	30.00
Sign – Fluorescent, neon, incandescent or combination	25.00
Wireway, Busway, Underfloor Raceway, or auxiliary gutter – per ft.	.50
Audible/Visual Electric Signal or Communication Device	5.00
Fans – Bath, paddle and misc. under 1 HP	see fee for fixture & outlets
Photo cell, clocks, smoke detectors	see fee for fixture & outlets
Hydromassage & Hot Tubs	20.00
Fire Alarm System	35.00
Exit Lighting System	see fee for fixture & outlets
Approved Assembly's and Other	25.00

Re-inspection Fee – each	30.00
Failure to Call for Inspection – Fees Double	
Work Started Before Permit Issued – Fees Double	
Special Inspection Fee	75.00
Other	30.00

### **PLUMBING PERMITS**

New Building & Commercial – Base Fee	30.00
Plus, per sq. ft. (all areas)	.04
Replacement, Modifications & Misc.	
Automatic Washer, Sink, Dishwasher, Garbage Grinder, Water Closet, Shower, Wash Basin, Laundry Tray, Urinal, Bath Tub, Drinking Fountain, Floor Drain, Sight Drain, Water Heater, Wash Fountain, Sump Pump, Ejector Pump, Water Softener, Storm Sewer Conductor, Backflow Prevention Device – each	5.00
Hot Tub, Spa, Whirlpool	15.00
High Pressure Boiler	25.00
Sanitary Building Drain – first 75 ft.	10.00
- over 75 ft., per ft.	.35
Storm Building Drain – first 75 ft.	10.00
- over 75 ft., per ft.	.35
Manhole	10.00
Catch Basin	5.00
Water Service Lateral – first 100 ft.	25.00
- over 100 ft., per ft.	.35
Sanitary Building Sewer Lateral – first 100 ft.	25.00
- over 100 ft., per ft.	.35
Storm Building Sewer Lateral – first 100 ft.	25.00
- over 100 ft., per ft.	.35

Storm Sewer Lateral – first 100 ft.	25.00
Over 100 ft., per ft.	.35
Extension of House Drain (fixtures already installed)	25.00
Re-inspection Fee – each	30.00
Failure to Call for Inspection – Fees Double	
Work Started before Permit issued – Fees Double	
Special Inspection Fee	75.00
Other	30.00

### **HEATING, VENTILATING & AIR CONDITIONING PERMITS**

New Building & New Commercial – Base Fee	30.00
Plus, per sq. ft. (all areas)	.04
Gas, Oil, Electric and Coal Furnace and Boiler:	
-One and two family – first 150,000 BTU	30.00
-Commercial - first 150,000 BTU	50.00
-each 50,000 BTU over 150,000	5.00
Air Conditioning:	
-One and two family	30.00
-Commercial	50.00
-each 12,000 BTU over 36,000	5.00
Fireplace and Wood Burning Stove	30.00
Duct Alteration - per 100 sq. ft. area	25.00
Electric Baseboard, wall unit & cabinet unit per KW:	1.25
Re-inspection Fee – each	30.00
Failure to Call for Inspection – Fees Double	
Work Started before Permit Issued – Fee Doubles	
Special Inspection Fee	75.00
Other	25.00

## **CODE COMPLIANCE SCHEDULE & FEES**

- 1) Written complaint, initiates the following procedures.
  - A. Initial observation of property by building Inspector --- No Charge
  - B. Letter written by village clerk indicating problem, with copy of ordinance giving 30 day compliance.
    1. After 30 day notice, Building Inspector makes a compliance observation and the following occurs:
      - a). Situation taken care of --- No Charge
      - b). Situation still exists ----- \$50.00 Re-Inspection will be charged to property owner.
    2. Another 10 day notice given, Building Inspector makes a compliance observation and the following occurs.
      - a). Situation taken care of ---- No Charge
      - b). Situation still exists ----- \$75.00 Re-Inspection will be charged to property owner.
  3. 10 Day notice will continue at \$75.00 Re-Inspection fee until situation is resolved.

RE-INSPECTION FEE FOR ABOVE. To compensate for inspection and administrative costs, a fee of \$50.00 may be charged for any re-inspection to determine compliance with an order to correct conditions of provisions of the Village of Palmyra Village code under the jurisdiction of the Village building Inspector or assigned to the Village building Inspector, except no fee shall be charged for the re-inspection when compliance is recorded. A fee of \$75.00 may be charged for a second re-inspection, and a fee of \$75.00 may be charged for each subsequent re-inspection. If not paid the re-inspection fees shall be charged against the real estate upon which the re-inspections were made, shall be a lien upon the real estate, and shall be assessed and collected as a special charge on their real estate tax bill. All re-inspection fees collected shall be retained by the Village of Palmyra.

### POLICE DEPARTMENT FEES:

Preliminary Breath Test	\$5.00
Finger Print Card	\$25.00

## **PALMYRA CHARGES FOR EMS AND FIRE SERVICES**

<b>SERVICE</b>	<b>CHARGE</b>
BLS Base Rate: resident	\$ 750.00
BLS Base Rate: non-resident	\$ 860.00
ALS1 Emergency: resident	\$ 870.00
ALS1 Emergency non-resident	\$ 970.00
ALS2 Base Rate: resident	\$ 1,360.00
ALS2 Base Rate: non resident	\$ 1,460.00
Mileage: Resident	\$ 20.00
Mileage: non resident	\$ 22.00
BLS On Scene Care: Any Residence	\$ 200.00
ALS On Scene Care: resident	\$ 785.00
ALS On Scene Care: non resident	\$ 550.00